

September 22, 2017

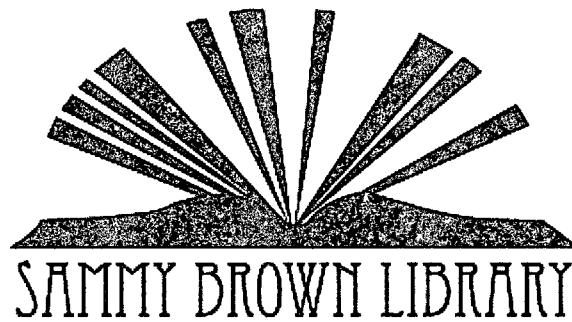
Commissioners' Court Panola County

I, Brenda Blackwell, am retiring effective December 31, 2017.

Thank you,

Brenda Blackwell

Brenda Blackwell



Debbie Godwin
377 CR 1835
Carthage, Texas 75633
903.692.9080
Debgodwin3984@gmail.com

November 13, 2017

Judge Lee Ann Jones
Panola County Commissioners
110 S. Sycamore Street
Carthage, Texas 75633

Honorable Judge Jones and Commissioners:

I would like to officially notify you that I am retiring from my position with Sammy Brown Library, effective December 31, 2017.

Thank you for the numerous opportunities for professional and personal development that working for Panola County has provided me over the 17 past years. I have enjoyed working for Panola County and appreciate the support provided me during my tenure with the Sammy Brown Library.

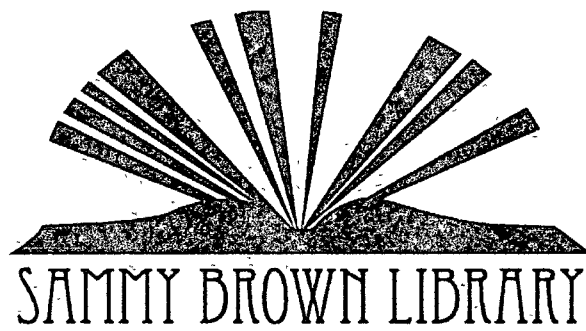
While I look forward to enjoying my retirement, I will miss the work and the friends I have made at the City, County and Library.

If I can be of any assistance during this transition, please let me know. I have included my personal email so that you can continue to contact me after I leave the library.

Sincerely,

A handwritten signature in cursive script that reads "Debbie Godwin".

Debbie Godwin



319 S. Market St. Carthage, TX 75633
Phone: 903-693-6741

December 6, 2017

Honorable Judge LeeAnn Jones
Panola County Court House
110 S. Sycamore St.
Carthage, Texas 75633

Dear Judge Jones and Panola County Commissioners:

Debra Godwin, Sammy Brown Library Director, is retiring on December 31, 2017.

We, the Sammy Brown Library Board, are requesting approval of filling this position with the current Children's Coordinator, Kim Turner, effective January 1, 2018, at the current budgeted rate.

In addition, we are requesting approval, upon successful completion of physical and drug screen, to fill the position of the Children's Coordinator position with, Tanya Millican, effective January 1, 2018, at the current budgeted rate.

Please place these requests on the agenda for the Commissioners Court Meeting scheduled on December 12, 2017.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Nancy Langford".

Nancy Langford
Chairman, Sammy Brown Library Board

December 5, 2017

FROM: Kim Goodwin, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF RETIREMENT:

Please be advised of the retirement of Kim Goodwin, Panola County Road & Bridge Warehouse Coordinator, effective August 31, 2018 at 5:00 p.m.

Kim Goodwin

Kim Goodwin

Road and Bridge

Warehouse Coordinator

December 4, 2017

FROM: Kim Goodwin, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF RETIREMENT:

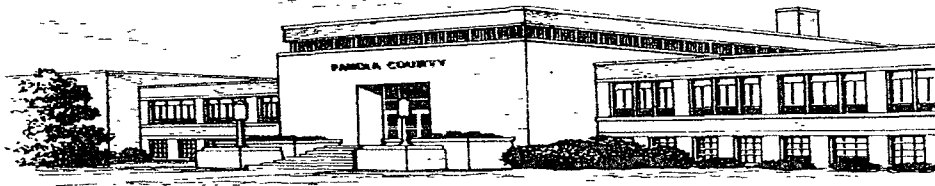
Please be advised of the retirement of Donald Keith Edgmon, Operator, Precinct #4, Panola County Road and Bridge Department, effective December 31, 2017 at 5:00 pm.

Kim Goodwin

Kim Goodwin

Road and Bridge

Warehouse Coordinator



110 S SYCAMORE RM 105
CARTHAGE, TEXAS 75633
OFFICE 903-693-0375
FAX 903-694-2674

COUNTY OF PANOLA

DAVID A. GRAY
JUSTICE OF THE PEACE
PRECINCT #1

December 5, 2017

Honorable County Judge LeeAnn Jones
Honorable Commissioners' Court

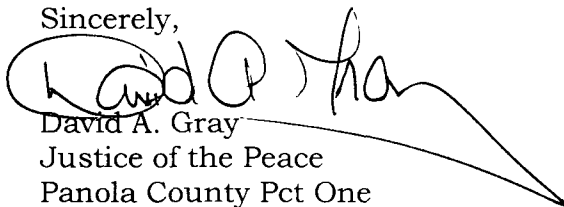
**RE: change of employment status for Mary Sue Kiper
Effective 01-01-2018**

Dear Sirs and Madam:

Due to the recent layoff of the additional Civil Clerk, please change the status of Mary Sue Kiper to Civil Clerk for both JP Courts effective 01-01-2018. There will be no further changes that need to be applied.

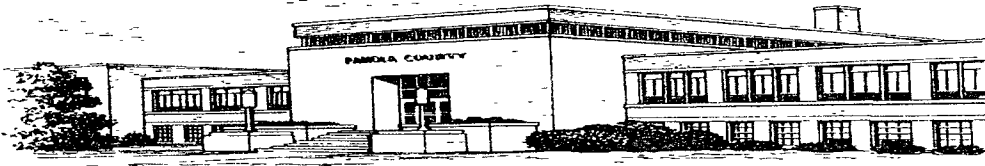
If we can be of further assistance, please contact our office at 903-693-0375.

Sincerely,


David A. Gray
Justice of the Peace
Panola County Pct One

Dag/mk





OFFICE 903-693-0377
FAX 903-693-4708

110 S. SYCAMORE RM 103
CARTHAGE, TEXAS 75633

County of Panola

JUSTICE OF THE PEACE

TONI HUGHES
PRECINCT #2

December 7, 2017

Honorable County Judge LeeAnn Jones
Honorable Commissioners' Court

**RE: shared employment of Mary Sue Kiper
Effective January 1, 2018**

Dear Sirs and Judge:

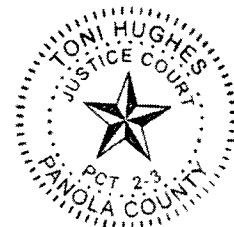
After the layoff of the Civil Clerk for my office, it was agreed upon that the remaining civil position would then be shared again between the JP Courts. Please make the necessary changes to show that effective 01/01/2018, Mary Sue Kiper will be the Civil Clerk for both JP Courts. Any fees regarding her employment, or need for supplies, travel, etc will be shared by both courts. At this time, she will remain at the same rate of hourly pay, which is currently \$15.07 an hour.

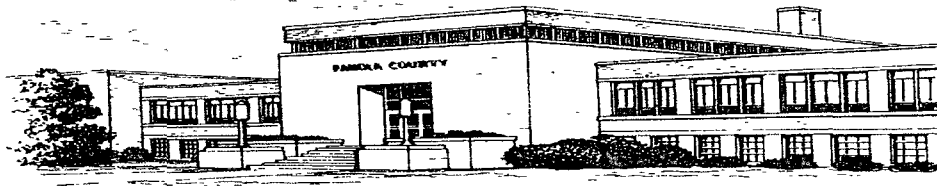
Thank you for your time and consideration.

If you have any questions, please contact our office at (903) 693-0377

Sincerely,

Toni Hughes
Justice of the Peace, Pct Two
Panola County, Texas





110 S. SYCAMORE RM 105
CARTHAGE, TEXAS 75633
OFFICE 903-693-0375
FAX 903-694-2674

COUNTY OF PANOLA

DAVID A. GRAY
JUSTICE OF THE PEACE
PRECINCT #1

December 6, 2017

Honorable County Judge LeeAnn Jones
Honorable Commissioners' Court

**RE: change of pay scale for Clarissa Monreal
Effective 01-01-2018**

Dear Sirs and Madam:

The probation period has been met for Ms. Monreal. Please make a change in her pay rate to \$15.07 hourly from the \$14.50 that was her hire rate. Please make this effective as of 01-01-2018.

If we can be of further assistance, please contact our office at 903-693-0375.

Sincerely,

David A. Gray
Justice of the Peace
Panola County Pct One

Dag/mk



NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

Rockcliff Energy LLC proposes to place a
(COMPANY NAME)

12 inch Temporary Water line within the Right-of-Way
(PIPE SIZE)

of County Road: 302 + 3041 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring a total length of 11,950' line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown
by the copies of the drawings attached to this notice. The line will be constructed and
maintained on the County Right-of-Way as directed by the County Commissioners in
accordance with current Panola County Specifications.

Construction of this line will begin on or after the 28th day of
December, 2017.

FIRM: Rockcliff Energy
BY: Dan Duffin
TITLE: WATER RESOURCE CONSULTANT
ADDRESS: 342 Johnny Clock Rd
Longview, TX 75603
PHONE: 800.652-1532

aalexander@etexaslandman.com

APPROVAL

December 12, 2017

TO Rockcliff Operating

342 Johnny Clark Rd
Longview, Tx 75603

RE **CR #302 & #3041**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **12" temporary water line** within the right-of-way of County Roads **#302 & #3041** as shown by accompanying drawings and notice except as noted below

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

- 1 All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch
- 2 All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
- 3 Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe
- 4 All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

- 5 Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line
- 7 Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times

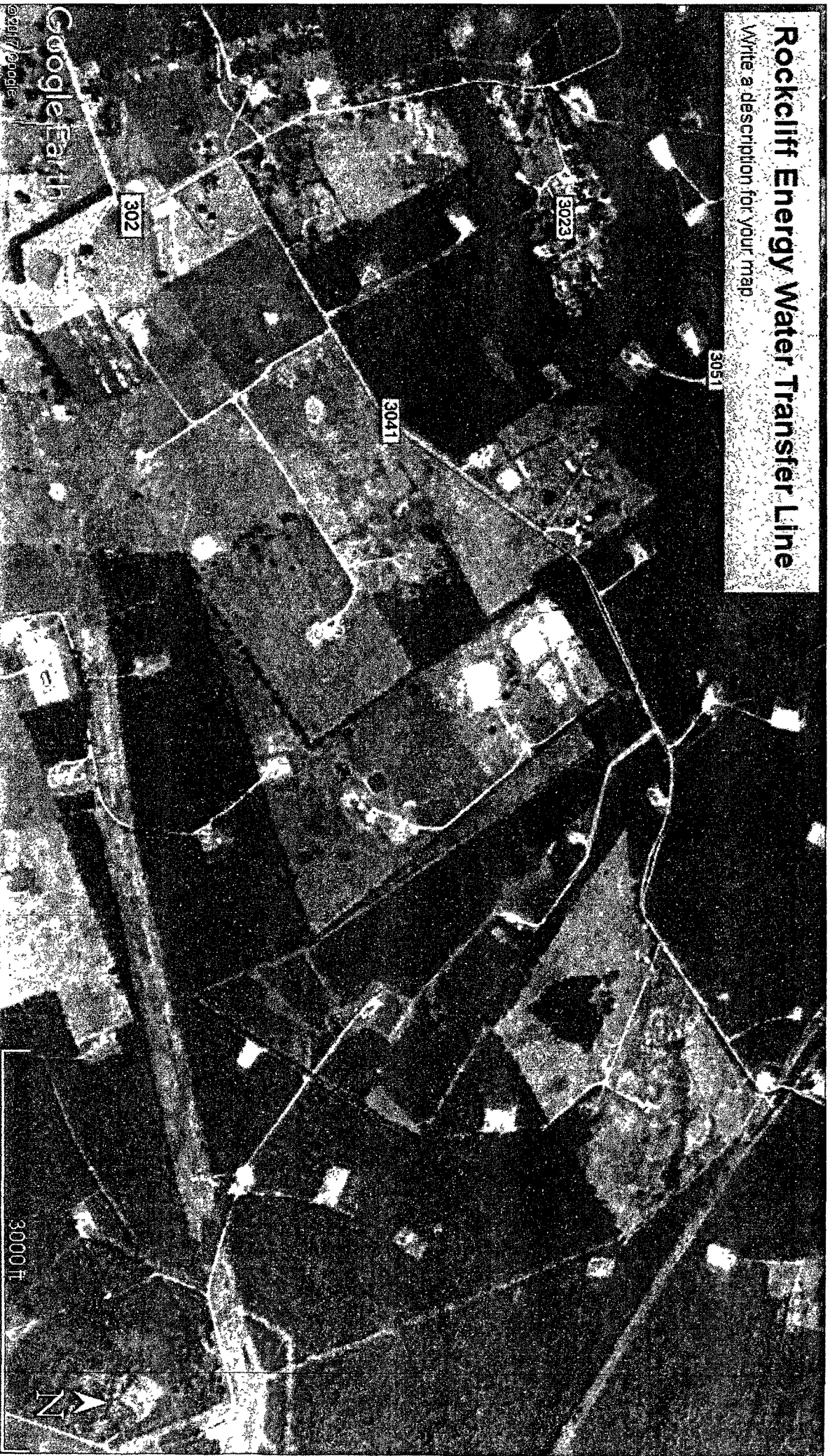
Approved 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone
Precinct #2 John Gradberg
Precinct #3 Craig M. Lawless
Precinct #4 Dale LaGrone

Rockcliff Energy Water Transfer Line

Write a description for your map.



NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

Rockcliff Energy LLC proposes to place a
(COMPANY NAME)

12 inch Temporary Water line within the Right-of-Way
(PIPE SIZE)

of County Road: 316 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring a total length of ~~600~~ 550' line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown
by the copies of the drawings attached to this notice. The line will be constructed and
maintained on the County Right-of-Way as directed by the County Commissioners in
accordance with current Panola County Specifications.

Construction of this line will begin on or after the 20th day of
December, 2017.

FIRM: Rockcliff Energy LLC
BY: WATER RESOURCE CONSULTANT
TITLE: [Signature]
ADDRESS: 342 Johnny Clark
Longview, TX 75603
PHONE: (501) 652-1532

aalexander@etexaslandman.com

APPROVAL

December 12, 2017

TO Rockcliff Operating

342 Johnny Clark Rd.
Longview, Tx. 75603

RE **CR #316**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **12" temporary water line** within the right-of-way of County Roads **#316** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

- 1 All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
- 2 All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
- 3 Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
- 4 All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
- 5 Parallel line will be installed as near the right-of-way lines as is possible and

no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court

- 6 Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line
- 7 Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

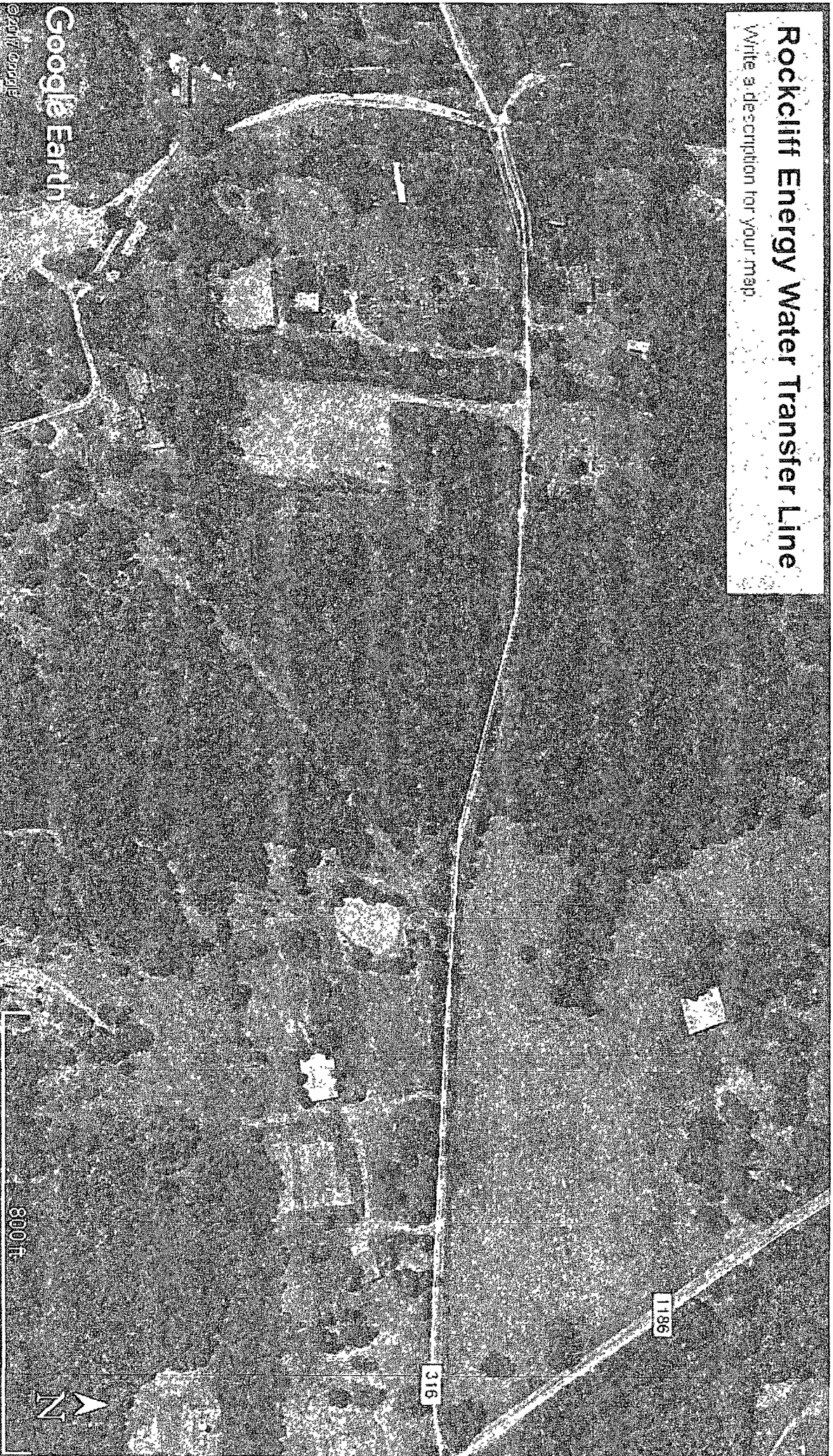
Approved:  _____
COUNTY JUDGE

COMMISSIONERS:

Precinct #1 Ronnie LaGrone
Precinct #2 John Gradberg
Precinct #3 Craig M Lawless
Precinct #4 Dale LaGrone

Rockcliff Energy Water Transfer Line

Write a description for your map.



Google Earth

© 2007 Google

800 ft



318

1195

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that

Brammer Engineering, Inc / Hydroline, LLC proposes to place a
(COMPANY NAME)

10" Fresh water line within the Right-of-Way
(PIPE SIZE)

of County Road: CR 322 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring a total length of 3 mile line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown
by the copies of the drawings attached to this notice. The line will be constructed and
maintained on the County Right-of-Way as directed by the County Commissioners in
accordance with current Panola County Specifications

Construction of this line will begin on or after the 28th day of
November, 2017.

FIRM: Brammer Engineering, Inc
BY: Chris Agnew
TITLE: Senior Landman
ADDRESS: 400 Texas St, Suite 600
Shreveport, LA 71101
PHONE: (318) 960-2133

APPROVAL

December 12, 2017

TO Brammer Engineering, Inc
Attn Chris Aymond
400 Texas Street, Suite 600
Shreveport, LA 71101

RE **CR #322**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **10" fresh water line** within the right-of-way of County Roads **#322** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

- 1 All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
- 2 All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
- 3 Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
- 4 All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
- 5 Parallel line will be installed as near the right-of-way lines as is possible and

no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.

- 6 Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
- 7 Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved. 
COUNTY JUDGE

COMMISSIONERS:

- Precinct #1 Ronnie LaGrone
- Precinct #2 John Gradberg
- Precinct #3 Craig M. Lawless
- Precinct #4 Dale LaGrone





PANOLA COUNTY 2017 BUDGET AMENDMENT #18
December 12, 2017

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
GENERAL FUND			
EXPENDITURES			
MISCELLANEOUS & NON-DEPARTMENTAL			
<u>100-409-54080</u>	CONTINGENCY	<u>(10,000)</u>	(10,000)
COUNTY COURT AT LAW			
<u>100-426-53120</u>	LAW BOOKS	2,200	
<u>100-426-54170</u>	VISITING JUDGES	(1,000)	
<u>100-426-55270</u>	FURNITURE & EQUIPMENT	<u>(1,200)</u>	0
JP 1 & 4			
<u>100-455-53100</u>	OFFICE SUPPLIES & REPAIRS	500	
<u>100-455-54270</u>	CONFERENCES AND DUES	(1,000)	
<u>100-455-55270</u>	FURNITURE & EQUIPMENT	<u>500</u>	0
JP 2 & 3			
<u>100-457-51050</u>	SECRETARIES	(600)	
<u>100-457-55270</u>	FURNITURE & EQUIPMENT	<u>600</u>	0
ELECTIONS ADMINISTRATION			
<u>100-491-53100</u>	OFFICE SUPPLIES & REPAIRS	1,543	
<u>100-491-54270</u>	CONFERENCES & DUES	<u>(1,543)</u>	0
AUDITOR			
<u>100-495-52040</u>	WORKERS COMPENSATION	(400)	
<u>100-495-53100</u>	OFFICE SUPPLIES & REPAIRS	(862)	
<u>100-495-54150</u>	PROFESSIONAL SERVICES	(590)	
<u>100-495-54270</u>	CONFERENCES & DUES	(2,200)	
<u>100-465-54200</u>	COMMUNICATION TELEPHONE	(272)	
<u>100-495-54990</u>	MISCELLANEOUS	(350)	
<u>100-495-55270</u>	FURNITURE & EQUIPMENT	<u>4,674</u>	0
SHERIFF			
<u>100-560-53920</u>	UNIFORMS	3,000	
<u>100-560-54540</u>	PARTS REPAIRS GAS AND TRANS E	(40,000)	
<u>100-560-54870</u>	ANIMAL CONTROL	(3,000)	
<u>100-560-55270</u>	FURNITURE & EQUIPMENT	<u>40,000</u>	0

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT
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CORRECTIONS/JAIL

<u>100-570-53010</u>	CLOTHING & BEDDING	2,500	
<u>100-570-53930</u>	MISCELLANEOUS SUPPLIES	2,500	
<u>100-570-54082</u>	JAIL BOARD-PRISONERS FOOD ETC	(12,500)	
<u>100-570-54430</u>	UTILITIES	(5,000)	
<u>100-570-55270</u>	FURNITURE & EQUIPMENT	<u>12,500</u>	
			0

CONSTABLE PCT 1 & 4

<u>100-585-53110</u>	AMMUNITION FOR DEPARTMENT	300	
<u>100-585-55270</u>	FURNITURE & EQUIPMENT	<u>(300)</u>	
			0

HEALTH & PAUPERS CARE

<u>100-646-54820</u>	ATTORNEY FEES/JUVENILES	3,000	
<u>100-646-54890</u>	ATTORNEY FEES	<u>7,000</u>	
			<u>10,000</u>

GRAND TOTAL GENERAL FUND

0

ROAD & BRIDGE FUND

EXPENDITURES

PCT.3

<u>200-623-53560</u>	REPAIR AND MAINTENANCE SUPPLIES	25,000	
<u>200-623-55280</u>	ROAD OIL PRE MIX & GRAVEL	<u>(25,000)</u>	
			<u>0</u>

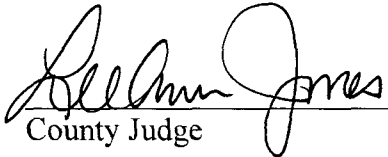
GRAND TOTAL ROAD & BRIDGE FUND

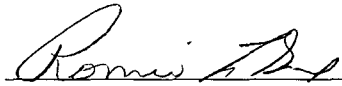
0

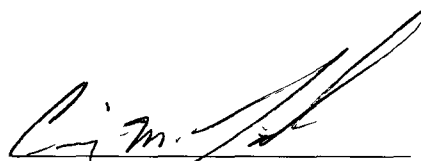
PANOLA COUNTY
2017
BUDGET AMENDMENT #18

We hereby amend the Panola County Budget for the Fiscal Year 2017 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2017.


Signed on this 12th day of December, 2017.


County Judge

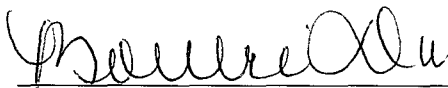

Commissioner Precinct # 1


Commissioner Precinct # 3


Commissioner Precinct # 2


Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 12th day of December, 2017 as the same appears on file in the office of the County Clerk of Panola County.


County Clerk





PANOLA COUNTY 2018 BUDGET AMENDMENT #1
December 12, 2017

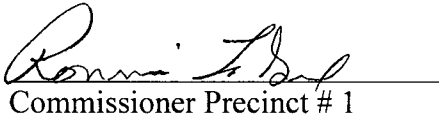
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
GENERAL FUND			
EXPENDITURES			
MISCELLANEOUS & NON-DEPARTMENTAL			
<u>100-409-54080</u>	CONTINGENCY	(37,788)	
<u>100-409-54101</u>	COMPUTER SERVICES & SUPPLIES	22,788	
<u>100-409-54150</u>	PROFESSIONAL SERVICES	15,000	
			<u>0</u>
GRAND TOTAL GENERAL FUND			<u><u>0</u></u>
FM & LATERAL ROAD FUND			
EXPENDITURES			
<u>300-629-51060</u>	ROAD & BRIDGE EMPLOYEES WAGES	21,338	
<u>300-629-52010</u>	SOCIAL SECURITY TAXES	1,633	
<u>300-629-52020</u>	GROUP MEDICAL & LIFE INSURANCE	9,108	
<u>300-629-52030</u>	RETIREMENT & DEATH BENEFITS	5,115	
<u>300-629-52040</u>	WORKERS COMPENSATION	1,067	
<u>300-629-52060</u>	UNEMPLOYMENT INSURANCE	107	
<u>300-629-52070</u>	OTHER POST EMPLOYMENT BENEFITS	4,435	
<u>300-629-54080</u>	CONTINGENCY	(42,803)	
			<u>0</u>
GRAND TOTAL FM & LATERAL ROAD FUND			<u><u>0</u></u>
COUNTY CLERK RECORDS PRESERVATION			
EXPENDITURES			
<u>170-670-54061</u>	DIGITIZING	(7,819)	
<u>170-670-54361</u>	PRESERVATION & RESTORATION	7,819	
			<u>0</u>
GRAND TOTAL COUNTY CLERK RECORDS PRESERVATION FUND			<u><u>0</u></u>

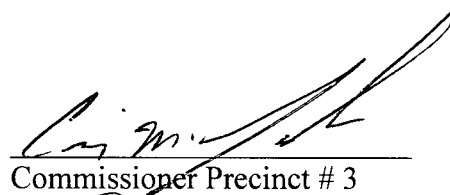
**PANOLA COUNTY
2018
BUDGET AMENDMENT #1**

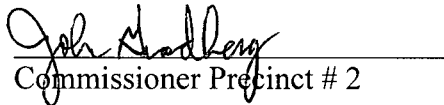
We hereby amend the Panola County Budget for the Fiscal Year 2018 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2018.

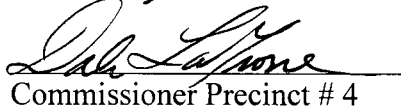
Signed on this 27th day of December, 2017.


County Judge

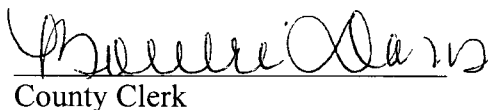

Commissioner Precinct # 1

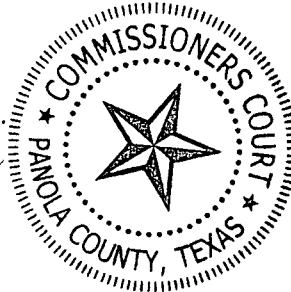

Commissioner Precinct # 3


Commissioner Precinct # 2


Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 12th day of December, 2017 as the same appears on file in the office of the County Clerk of Panola County.


County Clerk



APPROVED
12-12-2017

Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Vickie Lacy
POSITION: FCS Agent
DEPARTMENT: AgriLife Extension Office
DATE: 27 November 2017

CONFERENCE: East Texas County Judges & Commissioners Conference
LOCATION: Nacogdoches, Texas
DATES: December 6, 2017

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your education requirements for the year? N/A

If not, how much of your requirements will be met by this conference? N/A

How much of your requirements have been met already, not counting this conference?
N/A

How many days have you been away from your job this year for conferences, not counting this conference? N/A

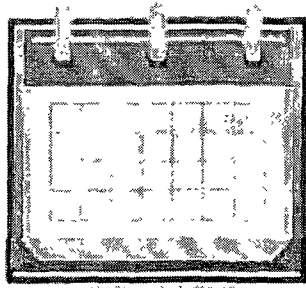
Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back of necessary)

County judges and commissioners conference

Save the Date

East Texas County Judges and Commissioners Conference




Date: December 6, 2017

Time: 8:30 a.m.

**Place: Nacogdoches County Extension Office
203 West Main Street
Nacogdoches, Texas 75691**

More information to come!

APPROVED
12-12-2017


Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Vickie Lacy
POSITION: FCS Agent
DEPARTMENT: AgriLife Extension Office
DATE: 27 November 2017

CONFERENCE: December TEAFCS Meeting

LOCATION: San Augustine, Texas

DATES: December 11, 2017

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 1

Does the conference meet your education requirements for the year? N/A

If not, how much of your requirements will be met by this conference? N/A

How much of your requirements have been met already, not counting this conference?
N/A

How many days have you been away from your job this year for conferences, not counting this conference? N/A

Do you have sufficient funds in your budget for this conference? yes

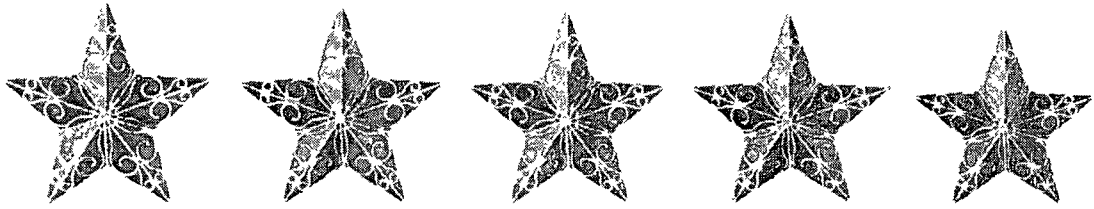
Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back of necessary)

NEAFCS educates and recognizes Extension professionals who impact the quality of life for
individuals, families and communities

December TEAFCS Meeting - Registration

December 11, 2017

San Augustine, TX



Name: Vickie Lay

County: Panola

Cost: \$15

Due: December 6, 2017

Make checks payable to:

District 5 TEAFCS

Mail to:

Cathy Pearson

P.O. Box 627

Newton, TX 75966